



Green Mountain 4WD Club



~ Bylaws ~

Article #1 – Name

The name of this organization shall be: Green Mountain 4WD Club, a Vermont Corporation.

Article #2 – Purpose and Aim

This club organization, brings together and promoting the interest of family four wheeling. As well as enjoying our country's natural resources in the beauty of Vermont so that residents and nonresidents may increase their appreciation to this organization. We shall work with and participate in community activities, and any other activities that might arise. This organization will be organizing its own ways to promote community interest and organizations to the sport of Four Wheeling and ATV'S.

Article #3 – Office

The registered office of the corporation shall be located at:

President – Tim Hathaway 10 Nichols Road Town of Fairfax, State of Vermont 05454

Article #4 – Club meetings

- Membership meetings: shall be held on the first Wednesday of each month at the American Legion in Colchester, VT at 7:30pm unless decided otherwise at the previous membership meeting. Officer's meeting shall be at the discretion of the President.
- Annual meeting: shall be held on the first Wednesday in the month of April at the American Legion in Colchester, VT at 7:30pm. The meeting shall be held at the same location, unless some other place is specified in the annual meeting and a notice is place in the clubs news letter with significant notice to all involved. All the meeting shall be held in Vermont.
- Special Meetings: The Corporation can hold a special meeting; on call ...of its board or the directors. Sub-Committee meetings are also acceptable for updating records or special event committees. The board of directors may designate any place within the State of Vermont as the place of meeting or for any special meeting called by any board of directors.

Article #5 – Election and voting

- The election of officers shall be held at the November annual meeting of each year. Nominations shall be accepted from the floor at the October regular meeting. A total majority of 2/3 present member's votes are needed and will be the rule for all matters.
 - Each member in good standing shall be entitled to one vote on each matter submitted to a vote of the membership meeting.
 - Absentee ballots are to be mailed into the club prior to elections. All ballots will be opened at the meeting. Forms will be available at October's election meeting.
- Voting Rights: Each member in good standing shall be entitled to one vote on each matter submitted to a vote of the membership meeting.

Article #6 - Members & Membership

- A person may become a member of the corporation by completing the following: (1) Paying the annual membership dues/fee and (2) A re-newel membership applications will be signed at the April's meeting with new up-dated By-Laws. Applications will only be good for one year. New applicants must fill out and sign the application form, waiver form as well as the last page of this document to be considered for membership. The membership is open to all willing to follow the GM4WDC by-laws and who owns a 4WD truck or ATV or just wants to be involved. All members must conduct themselves in a responsible, respectable and orderly fashion and adhere to the club rules at all club events and functions.
- Visitors who wish to participate must sign the temporary membership form that day of participation. The temporary membership will include coverage of Insurance and the designated club meal. (Club will supply the entire meal) This temporary membership is only a one time deal for that event. The next event the participant must become a full member.
- All members will be asked to provide a date of birth and emergency contact information. In case of an emergency.
- All children under the age of 16 must be accompanied by an adult or legal guardian at all times for there own safety. "Trucks are big" it is harder for a driver to see a child well.
- Proof of insurance is strongly recommended on all vehicles involved with GM4WDC. Each driver of a vehicle will be responsible for his/hers actions and damages caused by those actions to own and others vehicles involved.
- The minimum age for members shall be 16 years old. Any person wishing to become a member who is under the age of 18 shall get their parents permission as per the application form. We request that you have adequate insurance coverage on the vehicle's being used for all club events.

- Only one member of the family can hold a position within the board of directors.
- We strongly recommend CB radios. (CH16).
- Membership entitles the member to the monthly newsletter. Membership entitles a member to receive supplier discounts negotiated by the GM4WDC and published in the monthly newsletter and or website at www.gm4wdc.com.

Article #7 – Officers and Duties

The Officers of this club shall be; The President, Vice-President, Secretary- Book Keeper, Food Coordinator, Fundraiser, and officer in training. A member that has attended at least six meetings as well as attended the annual meeting and has fulfilled all other requirements as stated above may fill a vacancy in any office. If requirements cannot be met, the appointment of office shall be the President or the Board of Directors. The person(s) so elected shall serve until a successor is elected at the annual meeting.

- Board of directors - Officers
 - The President:
 - Shall be the executive officer and will preside at all meetings.
 - Shall appoint committees as necessary.
 - The president will sign checks as needed.
 - Will be responsible for finalizing club trips and events.
 - Will help the secretary collect funds when needed for dues and at club events.
 - Will receive all mail and share with all officers.
 - Officers absent or unfilled positioned the president will assign duties as necessary.
 - The Vice - President:
 - Shall act on the Presidents behalf in case of absence or emergency.
 - The vice president is responsible for coordinating events and/ or to help those who are coordinating events.
 - The vice president will sign checks as needed.
 - Insurance: Maintain proof of insurance at all club events and keep insurance in good standing at all times and deal with claims when needed. Keeping a detailed report on all accidents or miss-haps that might occur.
 - Will be responsible for all club equipment and inventory. Will ensure all maintenance and legal status. The vice president may assign others to maintain inventory lists.
 - The Secretary:
 - Will keep current files for all members involved in the club.
 - Provide the president with an agenda made from officers meeting minutes for all club meetings.
 - Will assist the president / vice president with any correspondence as needed.

- Will be responsible for the monthly news letter to be mailed out within 3 days.
- Will be responsible for the website.
- The Treasurer / Book Keeper:
 - Provide the Land-owner Liability forms and attendance sheets for each event. Mail a copy of the signed Land-owner Liability form to the land owner within 7 days.
 - Provide a temporary membership form for events.
 - Shall receive all monies and be responsible for the banking deposits. Disperse funds as needed; by getting checks ready for the President or Vice-President to sign. Will keep current check book records at all times. Will produce financial statements for the club members to be available at every meeting.
 - Keep attendance and collect funds for all club meetings and events where members and visitors are attending.
 - Will maintain records of financial 501C3 status.
 - Will be responsible for creating and maintaining the yearly budget.
- Board of directors – Assistant officers
 - Food Coordinator-
 - All receipts will be given to the book-keeper.
 - Will be responsible for cooking food at events or designating someone to cook if unable to attend.
 - Will be responsible for purchasing and/or collecting donations of food from club members.
 - Site Manager:
 - Will be responsible for coordinating set up and break down at events.
 - Will be responsible for managing the site to include tapping off designated areas,
 - Assist officers as needed.
 - Fundraiser
 - Provide an up-dated list of sales inventory for every meeting.
 - To suggest ideas for products and events to raise monies.
 - Will be responsible for setting up and manning the club table at events.
 - Will report all financials to the book keeper

Termination of Membership: A member may be warned, fined, suspended or expelled without a refund of membership fees for the following reasons at a regular meeting in which a majority of the members are present;

- Constant Trashing or miss-representation of the club
- Abuse of others property
- Gaining membership under false pretenses
- Using an unregistered vehicle during club events (unless towed)
- Not being responsible for his/hers actions and damages to others and others vehicles Involved.

- Dangerous driving tactics
- Disruption with an event or any members
- Not following club rules and or bylaws
- Misuse of club funds or inventory

Resignation: Any officer may resign by filing a written resignation with the secretary, but such resignation shall not relieve the member so resigning of the obligation to pay any dues, assessments, or other charges accrued and unpaid.

Article #8 – Amendments to Bylaws

- These Bylaws may be amended by 2/3 majority vote of present members in attendance.
- Any exceptions to the requirements are to be submitted to the Board of Directors in writing or in person and presented for possible action at a club membership meeting.

Article #9 – GM4WDC–General Rules for Trail Runs and/or Mud Runs: (Will be enforced);

- Tow hook points front and rear.
- Fire extinguisher on board (in working order).
- Roll bars and seat belts in soft-top vehicles.
- First aid kits in the vehicle.
- Alcohol consumption will be monitored.
- Seat belts are strongly recommended in all vehicles participating
- All vehicles must follow the VT State Motor Vehicles rules, unless on private property.

Article #11 – Membership Dues Cost

- Dues are \$50.00 a year
- Payments are due at the April's annual meeting or any time before May 1st.
- This years dues are good from 4/01 to 3/31

Green Mountain 4WD Club, Inc.
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